

# LAY SPEAKER ANNUAL REPORT



## CALIFORNIA-PACIFIC CONFERENCE OF THE UNITED METHODIST CHURCH REPORT OF THE LAY SPEAKER TO THE CHARGE CONFERENCE

### Initial Application or Request for Renewal

This report covers the 12-month period from \_\_\_\_\_ to \_\_\_\_\_.  
(Either January-December or from last to current charge conference)

### Part 1. DATA ON THE LAY SPEAKER

<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Dr. <input type="checkbox"/> Other	District:
Name:	Church:
What name do you go by (Sue, Bob, etc.):	Church Address:
Address:	City/State/Zip:
City/State/Zip	Church Tele:
Home Tele:                      Work Tele:	Personal E-mail:

### Part 2. STATUS OF THE LAY SPEAKER

I am applying to BEGIN as a: <input type="checkbox"/> certified lay speaker <input type="checkbox"/> local church lay speaker	I am applying for RENEWAL as a: <input type="checkbox"/> certified lay speaker <input type="checkbox"/> local church lay speaker
I <input type="checkbox"/> have <input type="checkbox"/> have NOT completed the basic training course for lay speakers.	What year did you complete the LAST advanced course you took?
I <input type="checkbox"/> have <input type="checkbox"/> have NOT completed an advanced course for lay speakers.	What was the TITLE of the last advanced course you took?

**(Renewal applicants must also complete other side of this form.)**

### Part 3. REQUEST OF THE LAY SPEAKER

I hereby request recommendation of my pastor and my charge conference to begin or renew as a <input type="checkbox"/> certified lay speaker <input type="checkbox"/> local church lay speaker for the ensuing year.	
Date: _____	Signed: _____ Lay Speaker

### Part 4. RECOMMENDATION OF THE PASTOR

I recommend concurrence with the request of this lay speaker to begin or renew as a <input type="checkbox"/> certified lay speaker <input type="checkbox"/> local lay speaker for the ensuing year.	
Date: _____	Signed: _____ Pastor

### Part 5. CHARGE CONFERENCE RECOMMENDATION

This charge conference recommends that the above lay speaker begin or renew as a:	
Church or charge: _____ <input type="checkbox"/> certified lay speaker <input type="checkbox"/> local lay speaker for the ensuing year.	
Date: _____	Signed: _____ District Superintendent

### Part 6. ACTION BY THE DISTRICT COMMITTEE ON LAY SPEAKING

This application to begin or be renewed as a <input type="checkbox"/> certified lay speaker <input type="checkbox"/> local church lay speaker	
Within the _____ District of the California-Pacific Conference is <input type="checkbox"/> approved <input type="checkbox"/> disapproved for the ensuing year.	
Date: _____	Signed: _____ Chair, District Committee on Lay Speaking Ministry

**Part 7. MINISTRIES BY THE LAY SPEAKER**

During this past year I have participated in these ministry opportunities:

- At my local church: \_\_\_\_\_
- Beyond my local church: \_\_\_\_\_
  - in my district: \_\_\_\_\_
  - in my conference: \_\_\_\_\_
  - in my jurisdiction: \_\_\_\_\_
  - at the general church level: \_\_\_\_\_
- Served as CHAIR of committee, board, task force: \_\_\_\_\_
- Served as a volunteer at a community agency: \_\_\_\_\_
- Served as a volunteer in a care-giving institution: \_\_\_\_\_
- Provided one-on-one caring:
  - at a hospital, nursing home, or to a shut-in
  - in membership/evangelism visitation
  - other: \_\_\_\_\_
- Provided leadership in caring/outreach projects (such as food pantry; prison ministry; Society of St. Stephen, etc): \_\_\_\_\_
- Taught classes (what, how many): \_\_\_\_\_
- Served as a worship leader in services (how many): \_\_\_\_\_
- Delivered devotional messages
- Preached in worship services (where, how many): \_\_\_\_\_

Additional opportunities for leading, caring and communicating ministries participated in by the lay speaker (describe opportunity and your plan in it):

**Part 8. PERSONAL AND SPIRITUAL GROWTH BY THE LAY SPEAKER**

In what activities have you engaged and/or what books have you read or used during the past year to help you develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist Church; and to improve your skills in leading, caring and communicating?

**Part 9. FEEDBACK BY THE LAY SPEAKER**

Do you believe that you have had adequate opportunity for service as a lay speaker this past year?  Yes  No

If no, please explain: \_\_\_\_\_

What additional training or support do you need? \_\_\_\_\_

Give any recommendations you have for improving the lay speaking ministry in your district or annual conference:

This Charge conference report form has been approved for use within the districts of the California-Pacific Annual Conference. After this form is completed and signed by the lay speaker, pastor and district superintendent, the office of the district superintendent is requested to reproduce 5 copies and distribute as follows: (1) lay speaker, (2) pastor, (3) district superintendent, (4) district director of lay speaking ministry and (5) conference director of lay speaking ministry. The ORIGINAL form goes to the recording secretary of the charge conference.